

Job Profile

Position Details	
Post	Maintenance Technician
Service Area	Commercial and Operations
Reports to	Parking Maintenance Manager
Grade	Scale 4
Role Purpose	
Under instruction to undertake routine repairs and maintenance of parking and traffic restriction lines and signs, and when required liaise with the Councils contractors. To undertake the erection and taking down of suspension boards and those relating to temporary traffic orders. To be conversant in the use of the CAD and confirm systems.	
Main Responsibilities	
<ul style="list-style-type: none"> - To carry out minor repairs to parking and traffic restrictions lines and signs across the Borough. - To undertake the fixing of temporary and permanent signage relating to parking restrictions. - To carry out the suspension of parking bays, fixing the required signage and removing it when suspension ends. - To operate machinery and equipment in accordance with safe working practices and ensure that personal protective equipment issued for own use is worn correctly at all appropriate times. - To drive a vehicle for the purpose of carrying necessary materials and carry out all necessary vehicle checks; to complete daily and weekly record sheets; to ensure that the vehicles is kept in a clean and presentable manner both inside and out; to refuel vehicles as and when required and ensure that they are kept in a state of operational readiness. - To have a good working knowledge of the confirm works ordering system and - The use of CAD to produce instructional drawings. 	
Generic Responsibilities	
<ol style="list-style-type: none"> 1. Understanding, knowledge and ability to follow guidelines that ensures compliance with Health and Safety at Work, Data Protection and other statutory requirements. 2. Understanding and commitment to promoting and implementing the Council's Equal Opportunities policies. 3. Knowledge and experience of using IT. 	

4. To undertake any other temporary responsibilities aligned with the overall purpose and grade of the role.

Knowledge, Qualifications, Skills and Experience	Essential or Desirable
Knowledge: Knowledge and understanding of parking controls and the need for accuracy in associated signage and road markings. Borough knowledge Knowledge of IT systems, including Microsoft packages, confirm and CAD Experience Of working on-street independently, with limited supervision. In the safe use of technical equipment. Experience of instructing contractors by means of a works ordering systems and the provision of CAD drawings. Skills and abilities: The ability to communicate effectively with colleagues and in writing. To be a team player, reliable and trustworthy. To have an understanding of Haringey's Values To hold a full driving license.	 Essential Desirable Essential Essential Essential Essential Essential Essential Essential
Main Contacts & Other Information	
<u>MAIN CONTACTS</u> <u>List main contacts the postholder will deal with in the role.</u> 1. <u>Council Colleagues</u> 2. <u>Contractors</u>	