

Job Profile

Position Details	
Post	Social Worker - Adoption and Permanency Team
Service Area	Haringey Council - CYPS
Reports to	Team Manager
Grade	SWC SP 32- 44
Job Family	Children's Services

Role Purpose
<p>To carry a caseload of adoption and Special Guardianship cases, and family finding for children with a plan for adoption or special guardianship.</p> <p>Responsibilities will include recruitment, training, development, support, assessment and review of prospective adopters, post adoption support and special guardianship assessments and support.</p>

Main Responsibilities
<ol style="list-style-type: none"> 1. To progress children's plans in accordance with current court protocol; writing statements within timescales; giving evidence on behalf of the local authority in Family Proceedings Court and any other Court within the Family Division as required. 2. To recruit adopters to meet the needs of specific children. To participate in general publicity campaigns linked to the adoption team. To respond to all enquiries from prospective adopters within the required timescales and to ensure that all correct procedures are followed. 3. To progress the family finding process through regular meetings, interagency meetings and other liaison with colleagues. To work to ensure that placements are properly planned and monitored. 4. To initiate and participate in the training and preparation courses run for adopters. 5. Ability to communicate and consult effectively with a wide range of service users and professionals. 6. Ability to contribute to achieving performance targets.

7. A thorough knowledge of and the ability to apply in practice the principles of child care legislation, in particular the Adoption and Children Act 2002 and guidance 2014 and related regulations and guidance.
8. Knowledge and understanding of the placement needs of children, child protection and child development.
9. Ability to undertake recruitment, assessment, training and support of adopters and Special Guardians.
10. Ability to effectively manage and prioritise a workload, to make use of supervision and take responsibility for your continuous professional development.
11. To work as a member of a team, working jointly with others as appropriate.
12. Ability to work in an anti-discriminatory way within the service, with other agencies and with all service users.
13. Ability to demonstrate an understanding of issues in relation to communities from different linguistic and cultural backgrounds.
14. Ability to demonstrate an understanding of, and commitment to, the councils Equal Opportunities Policy and its importance in employment and service delivery.
15. Flexibility to work outside of office hours when necessary to complete the duties of the post and to undertake any other temporary duties consistent with the basic duties and/or objectives of the post.
16. These activities may be varied from time to time depending on the changing needs of the service.

Generic Responsibilities

1. Understanding, knowledge and ability to follow guidelines that ensures compliance with Health and Safety at Work, Data Protection and other statutory requirements.
2. Understanding and commitment to promoting and implementing the Council's Equal Opportunities policies.
3. Knowledge and experience of using IT.
4. To undertake any other temporary responsibilities aligned with the overall purpose and grade of the role.

5. Working as part of a duty system.

Knowledge, Qualifications, Skills and Experience	Essential or Desirable
<p>CQSW/Dipsw/degree or equivalent recognised social work qualification. Registration with HCPC</p> <p>Responsibility of Local Authority Children's Service in relation to children and families.</p> <p>Children Act 1989 and 2004 and DOH Guidance, Working Together to Safeguard Children.</p> <p>Experience of working with children and families in any setting. Experience relevant to post: Experience of statutory work including Child Protection work and understanding the child's journey.</p> <p>To keep abreast of new legislation, guidance and regulations. To use computer systems, as required, to ensure their full and proper use and to undertake such training as may be required.</p>	

Main Contacts & Other Information
<p><u>Main Contacts:</u></p> <p>Direct contact with service users, working alongside colleagues within the organisation and external agencies. Manager, Leadership management and HOS.</p> <p><u>Other Information:</u></p> <p>This position requires the post holder to undergo a DBS (Disclosure and Barring Service) check.</p>

Organisational Structure
Reports to Team Manager.