

Job Profile

Position Details	
Post	Community Connector
Service Area	Adults and Health/Commissioning Unit/Housing Support Team/Mulberry Junction
Reports to	Service Manager – Mulberry Junction
Grade	PO1
Job Family	To be completed by HR

Role Purpose
<p>The Community Connector will be part of a team whose overall aim is to tackle rough sleeping, prevent and reduce homelessness and help people achieve their personal goals by providing a range of housing, health and wellbeing support.</p> <p>The Community Connector will co-produce a sustainable and effective peer support framework for people affected by homelessness in Haringey. This role will identify and generate opportunities for people with lived experience of homelessness to provide peer support, information and connection to other people affected by homelessness, as well as ensuring that the diverse voices of people affected by homelessness inform the delivery of services and strategies in the borough.</p> <p>This role will be responsible for the recruitment, support and retention of a network of peer volunteers and paid roles for people with lived experience of homelessness at Mulberry Junction, the Council's resource centre for single people in Haringey affected by or at risk of homelessness.</p> <p>The Community Connector will coordinate a range of peer-led engagement events, support initiatives and capacity-building activities to prevent and relieve homelessness.</p>

Main Responsibilities
<ol style="list-style-type: none"> 1. To co- produce an effective and sustainable peer support framework to assist Mulberry Junction in its aim of preventing and reducing homelessness 2. To develop a peer support programme which offers skill-sharing, befriending, operational support and service development opportunities, including recruitment and training of peers 3. To co-produce a range of resources that increase knowledge and understanding of prevention and relief options amongst people at risk of or affected by homeless, and support the peer support network to deliver/ disseminate 4. To co-design and deliver training and activities to build confidence and skills in accessing prevention support for those at risk or affected by homelessness and community groups 5. To undertake peer research with people affected by or at risk of homelessness to better understand their experiences to inform service design and delivery

6. To provide induction and structured supervision to peers to support their personal and professional development goals
7. To support the peer network and Mulberry Junction Team to identify and access funding opportunities to continue to deliver and grow the peer support model
8. Oversee development of resources for professionals and community groups including online materials and social media communications presence
9. Ensure that the project is managed within the confines of the budget and the capacity of project staff
10. Ensure accurate recording and management of information about service users, activities and outcomes to support monitoring and evaluation of the services aims
11. To identify and appropriately apply relevant safeguarding, domestic violence and health and safety policies as they apply to the peer roles and of those accessing Mulberry Junction
12. Proactively promote Mulberry Junction and seek engagement opportunities with the community, agencies and single people at risk or affected by homelessness
13. To attend regular learning, supervision and appraisal sessions as agreed with your line manager
14. To participate in group reflective practice and whole service team meetings, contributing ideas and solutions that enable Mulberry Junction to run smoothly and achieve its outcomes

Generic Responsibilities
1. Understanding, knowledge and ability to follow guidelines that ensures compliance with Health and Safety at Work, Data Protection and other statutory requirements.
2. Understanding and commitment to promoting and implementing the Council's Equal Opportunities policies.
3. Knowledge and experience of using IT.
4. To undertake any other temporary responsibilities aligned with the overall purpose and grade of the role.

Knowledge, Qualifications, Skills and Experience	Essential or Desirable
1. Personal experience of homelessness or experience working with people affected by or at risk of homelessness	E

2. Experience of providing structured support to staff, peers or volunteers to support them with their professional development	E
3. Experience of design and delivery of learning activities, workshops or training	E
4. Knowledge of or commitment to co-production and service user involvement in the design and operation of services	D
5. Ability to network and engage with multiple external agencies to establish partnerships and opportunities for collaboration	D
6. Knowledge of or commitment to understanding relevant housing legislation and prevention practices	D
7. Experience of providing peer led interventions and supporting peer leaders to achieve positive outcomes	E
8. An understanding of boundaries when working in a coordinator capacity with vulnerable adults, peers and their support networks	D
9. Understanding and commitment to following relevant safeguarding, H&S and DV policies development with peer perspective	D
10. Understanding and commitment to self-learning and team-based development opportunities to continuously inform practice	E
11. Familiarity with IT applications including Microsoft Office and keyboard skills	E
12. To recognise the need for and commitment to self-care and recognised support mechanisms due to the intensity of the work	E

Main Contacts & Other Information
<p><u>Main Contacts:</u></p> <p>MEAM Housing Related Support Commissioning Team Specialist local services including Drug and Alcohol, outreach, women's services, accommodation services Local community groups Housing Needs Officers</p> <p><u>Other Information:</u></p> <p>This position requires the postholder to undergo a DBS (Disclosure and Barring Service) check. Flexible working required on occasion</p>

Additional Information

Please complete the additional information as fully as you can.

Supervision / Management of People				
Please indicate which group best describes the total number of staff the post holder is responsible for:				
None	Up to 5 staff	6 to 15 staff	16 to 49 staff	50 plus staff
	X			
Are the staff based at the same work location?				Y
Will the post holder be responsible for contract / agency / project staff?				N

In the normal course of their duties would it be reasonable to expect the job holder to undertake, or be involved in, any of the following on a regular basis.

If Yes, please provide an estimate of the % of their working day this involves.

Work Environment					
Activity	Yes /No	% of working day	Activity	Yes/No	% of working day
Office duties.	Y	30	Use of a computer.	Y	60
Audio typing.	N		Crisis or conflict situations.	Y	10
Walking more than a mile.	N		Manual handling.	N	
Working alone or in isolation.	N		Working in confined spaces.	N	
Driving a car, van or minibus.	N		Preparing or serving food.	N	
Exposure to infectious diseases, e.g. Tuberculosis (TB) or Hepatitis B.	Y	Would advise inoculations although risk is low	Working in awkward positions, e.g. stooping, bending, reaching.	N	
Exposure to substances hazardous to health, including lead, asbestos or radioactive substances.	N		Operating heavy or hazardous machinery including forklifts, diggers or cranes.	N	
Regular and repetitive movements.	Y	30	Working shifts / unsocial hours, nights.	Y	
Outdoor work involving uneven surfaces.	N		Standing or sitting for prolonged periods.	Y	60

Activity	Yes/ No	% of working day	Activity	Yes/No	% of working day
Working shifts / unsocial hours / nights.	Y	Not a daily occurrence	Working at heights / on ladders, roof work.	N	
Teaching, or responsibility for, children.	N		Outdoor work involving extremes of temperature.	N	
Electrical hazards.	N		Control and restraint.	N	

Resources – identify & list personal and identifiable accountability for physical and financial resources including those of clients:
No
Cash/Financial Resources - Is the post personally and identifiably accountable for the accurate handling / security of cash and cheques? If yes, specify the average amount controlled at any one time and the nature of the accountability:
Small community budget for peer supporters to support participation, consultation to establish project e.g. venue hire, refreshments at group sessions of no more than 5k
Plant/Equipment - is the post personally accountable for the proper use / safekeeping of plant / equipment? If yes, please indicate the type(s) of plant/equipment and the nature of the accountability:
Laptop
Stocks/Materials - Is the post personally accountable for materials / items of stock? If yes, please indicate the type and approximate value and the nature of the accountability:
Data Systems - is the post personally accountable for the use, manipulation and safekeeping of data systems whether manual or computerised? If yes please indicate the type of system(s) and the nature of the accountability, whilst explaining the importance of the data systems to the Council's operations:
Personally, accountable for correct handling of confidential documents as has a supervisor role
Buildings - Is the post personally accountable for the proper use and safekeeping of buildings? If yes, please indicate the type of building(s) concerned and the nature of the accountability:
May be required to close the building in evening / after an event with another staff member